



Coventry City Council

SUMMARY OF CABINET/CABINET MEMBER DECISIONS

WEEK COMMENCING 11 April 2016

CALL IN FOR THESE DECISIONS ENDS
9.00 A.M. ON Friday 22 April 2016

15 April 2016

Public business

- Denotes items that have been referred to Audit and Procurement Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- * Denotes other items that have been referred to, or considered by, the Scrutiny Co- ordination Committee or a specific Scrutiny Board.
- Split recommendations. Please see note at foot of item for details of the recommendations that are not subject to call-in.

Note: The Limitations on Call-in are set out at the end of this sheet.

Cabinet Member for Community Development, Co-operative and Social Enterprise – Thursday 14 April 2016

Report 4 Grant Award to Coventry Refugee and Migrant Centre

Recommendations:

Cabinet Member is recommended to:

1. Approve the award of a two year grant at £387,752 per annum to Coventry Refugee and Migrant Centre to cover the period from October 2016 – September 2018.
2. Approve that, over the duration of the two year grant that a service review is undertaken to ensure alignment of refugee support in the City.

The above recommendations were approved with the additional recommendations below.

3. Request a report on progress 12 months after the grant is awarded.
4. Recognise the work the Coventry Refugee and Migrant Centre undertake and thank them formally for their support for vulnerable people.

Report 5 Progress report on equalities

Recommendations:

- (1) ~~Consider~~ **Endorse** the progress made on how the Council is discharging its duty under the Equality Act 2010 and the Equality Act 2010 (Specific Duties) through the council plan
- (2) Approve the process for embedding equality objectives of plans and strategies like Marmot, Customer Journey, Culture Change, Friargate/ Democratic Centre and the Council Plan to develop a small number of equality objectives through a collaborative approach with networks and forum, workforce and Trade Unions and report on them through the Council Plan on an annual basis, **in conjunction with the relevant cabinet member(s)**.
- (3) Agree to receive a report on the analysis of **Equality and Consultation Analysis (ECAs)** and the new equality objectives in by July 2016 and annually thereafter

The above recommendations were approved as amended in bold.

Report 6 Outstanding Issues

Recommendations:

The Cabinet Member for Community Development, Co-operatives and Social Enterprise is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

The above recommendation was approved.

Cabinet Member for Children and Young People – Thursday 14 April 2016

Report 4 Recommendations from the Scrutiny Task and Finish Group on Supervision of Social Work Staff

Recommendations:

The Cabinet Member for Children and Young People is recommended to instruct officers:

- 1) To update the Supervision Policy to take into account the following:
 - a. That regular sample audits of supervision be undertaken to monitor both quality and quantity of supervision.
 - b. The quality control section of the Supervision Policy reflects Members' oversight
 - c. That supervision training is part of the induction for new managers.
 - d. That reflective supervision is used as a standard part of regular supervision session.
 - e. That children's views and wishes are discussed and these discussions are recorded during supervision sessions
- 2) To ensure the updated supervision policy is implemented and complied with across the whole service.
- 3) That all managers with casework responsibility to have received recent supervision training within 6 months, then all managers across the service within 12 months.
- 4) That a statement of intent regarding levels of caseloads is developed.
- 5) That good practice is identified and shared across the service, not just teams.
- 6) That within 3 months all staff to have a supervision agreement.
- 7) That Research In Practice to be promoted to all staff to make use of current research and evidence to inform their practice.
- 8) That annual appraisals, using the Council's behaviours framework are undertaken alongside monthly supervision sessions.
- 9) That a staff survey is undertaken on an annual basis to enable oversight of the impact and implementation of the policies and practice across Children's Services.

The above recommendations were approved.

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. it falls within paragraph 18 of the Scrutiny rules (Part 3E of the Constitution) – ie. it relates to:-
 - (i) a matter which is to be determined by the Council.
 - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
 - (iii) a decision made by an employee exercising delegated authority.
 - (iv) decisions of the Licensing and Regulatory Committee.
 - (v) decisions of the Planning Committee.
 - (vi) decisions of the Appeals and Appointments Panels.
 - (vii) decisions of the Audit and Procurement Committee.
 - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.